



PROVIDING SERVICES FOR OLDER AND DISABLED PEOPLE

**Annual Review and Summary
Financial Statement
31st March 2007**



Bromley Association of People with Disabilities

**BATH is a Company Limited by guarantee registered in England and Wales.
Limited Company No. 3532309 Registered Charity No. 1074012**

Mission Statement

BATH is a not-for-profit organisation providing user-led support and services to people with disabilities and older people.

BATH responds to changing needs and is proactive in enabling freedom of access and inclusion in everyday lives of those affected by disability.



**(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
(limited by guarantee)**

PROVIDING SERVICES FOR OLDER AND DISABLED PEOPLE

**ANNUAL REVIEW AND SUMMARY FINANCIAL STATEMENT
31st MARCH 2007**

**Charity no: 1074012
Company no: 3532309**

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Charity information

Patron:

The Mayor of Bromley

President:

Sir Roger Sims

Trustees:

Phillip Metcalf (Treasurer/acting Chairman)
John Chalk
John Newton (appointed (14/06/2006)
Robin Oakley Smith
Stephen Varney
Josephine Walters

Senior Management team:

Trevor Browne (Chief Executive and Company Secretary)
Debora Cady (Respite Breaks Manager)
Glen Cady (Disability Consultant and Website Manager)
Malcolm Elvines (Disability Consultancy Service Manager)
Margaret Shields (Shopmobility Manager)
Janet Smith (Finance Officer - volunteer)
Alan Voda (Community Transport Development Manager)

Registered office:

Lewis House
30 Beckenham Road
Beckenham
Kent
BR3 4LS

Auditors:

Crane & Partners
Sussex House
8-10 Homesdale Road
Bromley
Kent
BR2 9LZ

Legal advisors:

Thackray Williams
Kings House
32-40 Widmore Road
Bromley
Kent
BR1 1RY

Bankers:

Barclays Bank Plc
Barclays House
3 Beckenham Road
Beckenham
Kent
BR3 4ES

CAF BANK Ltd
25 Kings Hill
West Malling
Kent
ME19 4JQ

Chairman's introduction

Welcome to the Annual Review and Summary Financial Statement 31st March 2007.

As I reported last year, following our decision to offer our Community Transport Service to all local community groups, we widened BATH's charitable objectives to allow us to start implementing this exciting new development. This was accompanied by a substantial investment programme in both our infrastructure and people.

Funded by the Big Lottery Fund we purchased a new Portakabin to accommodate our Shopmobility services and expanded Community Transport Scheme. We implemented a new computer network and acquired operating software to support our wider transport requirements. We have also employed a senior professional community transport manager with the overall brief of reviewing and developing our transport procedures in order to meet our new objectives.

It is particularly pleasing to report that against this background of substantial change, all our existing services to older and disabled people operated successfully, and my thanks go to all our staff and volunteers who worked cheerfully and tirelessly in what at times were extremely difficult conditions.

We have also taken the opportunity during the year, to review and where necessary, improve our internal controls and procedures and in particular have implemented a new set of personnel management procedures.

We continue to maintain good control over costs while meeting all of our objectives, and it is pleasing to report that each of our services continue to maintain healthy cash reserves.

On behalf of the board I would like to thank our partners who provide not only funding and grants but also their continuing support which enables us to provide a wide range of essential services to a diverse range of users within the London Borough of Bromley and surrounding areas. The breakdown of our funding and grants are as follows:-

Big Lottery Fund

- **Shopmobility scheme**

City Bridge House Trust

- **Bromley Community Transport – staffing and development costs**

London Borough of Bromley

- **Independent Living Centre**
- **Respite Breaks**
- **Blue Badge scheme – core services**

Bromley Primary Care Trust

- **Blue Badge scheme – staffing costs**

More details of the above activities can be found on page 6.

We have set ourselves a number of significant challenges in the coming year and I am confident that our staff and volunteers will again help us to develop and deliver our services to the local community in a professional and cost effective manner. My thanks also go to my colleagues on the Board for their help and support over the last year.

**Phillip Metcalf
Chairman**

Trustees' report

The Trustees, who act as directors for the purposes of company law, present their annual report and the audited financial statements for the year ended 31st March 2007.

Company status...

The Charity is constituted as a company limited by guarantee and is therefore governed by its memorandum and articles of association. The liability of each member in the event of the company being wound up is limited to £1.00. The company is a registered charity and acts as a non-profit making organisation.

Objectives & activities

How it all began...

The Charity was founded in 1968 when a group of like-minded people set about improving the daily lives of disabled people who were in many cases isolated from the local community. The inaugural meeting was held on Tuesday 24 September 1968 and was attended by over 40 founding members including the British Red Cross Society, the Disabled Drivers Association, and British Polio Fellowship, to mention just a few.

Aim...

BATH is an organisation providing services for older and disabled people, social enterprise groups and young people through a range of personal and social schemes to help overcome issues of social exclusion.

Driving force...

There are currently thousands of older and disabled people who are vulnerable, socially excluded and at risk of abuse.

We want to help change that. Our range of services offers a real opportunity for these groups of people to play a full and meaningful role within the community.

Vision...

To be one of the best providers of direct and indirect services for our client group.

Approach...

We recognise that when older and disabled people can maintain their independence and are socially included in their local communities, the benefits to themselves and their communities are enormous.

Services...

We provide a wide range of services for older and disabled people. They are:

Independent Living Centre - Our centre is a full member of the Assist UK network and is staffed by State Registered Occupational Therapists and an Occupational Therapist assistant. They discuss with clients the difficulties they experience in day-to-day living and make recommendations about the aids, equipment and adaptations that could help improve daily living and promote independence. Appointments are made with the Occupational Therapists by telephoning 020 8461 7777.

Disability Consultancy Service - Our Disability Consultancy Service team is made up of disabled and non-disabled staff who provide Access Audits and Disability Awareness training. These services aim to help tackle the barriers that disabled people face whilst going about their daily lives.

Bromley Community Transport - Over the last twelve months with funding from the **City Bridge Trust** we have made a number of changes in the way we operate our Transport service. The service is operating as a fully integrated Community Transport scheme which is now able to provide transport not only to older and disabled people but to social enterprise groups, young people, not for profit groups, organisations and individuals. The service is in operation 24 hours a day, 365 days a year and aims to provide affordable and accessible transport to individuals and groups who find public transport difficult or impossible to use. Our thanks to the **City Bridge Trust** for funding the scheme for a second year which will enable us to consolidate the operation and expand our client base. For more details on the service please contact Alan Voda on 020 8663 6286.

Respite Breaks - This service is funded by Social Services and Housing and enables residents with disabilities in the London Borough of Bromley who could not otherwise afford a holiday to get away for a respite break. This beneficial service, whilst giving the client a break, can also give the carer an opportunity for personal respite. The respite breaks are organised in accordance with the clients' wishes and particular needs, ranging from own-choice venues, group holidays and activity breaks. Users of this service do make a contribution towards the costs of their respite break.

Blue Badge Scheme - Working in partnership with the London Borough of Bromley and the Bromley Primary Care Trust our registered Occupational Therapist undertakes assessments of those applicants falling into the discretionary category. This assessment determines whether the applicant meets the criteria laid down by the Department for Transport.

Shopmobility - This scheme has been funded by the **Big Lottery Fund** for the last two years and we are now entering our third and final year. The demand for our electric scooters and manual wheelchairs for daily or long term hire has grown considerably in the last year. We are confident that our local poster campaign and “word of mouth” will still further increase the demand. There is a membership fee and a range of tariffs available to suit individual requirements.

Bromley Disability Trust – The trust was formed in 1992 and provides grants to support people with disabilities for specific purposes that will help to improve or enhance their quality of life. Grants are made to individuals, special schools, clubs, centres and organisations run specifically for residents with disabilities in the London Borough of Bromley.

Dolly Robertson Trust – This trust has been operating since March 2005. It is administered by BATH and aims to provide grants and information for gardeners with disabilities. These grants will assist them to construct raised beds in their gardens, which will help them to continue to cultivate flowers and vegetables.

Relationships...

Working in partnership with a wide range of corporate, voluntary and public sector organisations has been important to the continued development of our services. Some of the key relationships over the past 12 months include:

Big Lottery Fund

Provided revenue and capital funding for our Shopmobility scheme.

City Bridge Trust

Provided revenue funding for our Bromley Community Transport staffing and development costs.

London Borough of Bromley

Social Services and Housing support two of our services, the Independent Living Centre and the Respite Breaks service. We also work closely with the Town Centre unit and the Borough’s Town Centre managers.

Bromley Primary Care Trust

Provides funds to cover the Blue Badge scheme staffing costs.

South East London Chamber of Commerce

BATH is a full and active member of the Chamber and seeks to promote our services to the wider business community in South East London. We also highlight the problems that many older and disabled people experience in gaining and retaining full or part time employment.

Other organisations

Disability Rights Commission, Bromley Racial Equality Council, Age Concern (Bromley), Bromley Mencap, Citizens Advice Bureau, Bromley Advocacy Alliance, Community Links, Disability Voice, Mind, Headway, Dovetail, Carers Bromley, Community Transport Association, Access UK, Home Office, Department for Transport.

Achievements & performance

2006/2007 Objectives

1. Bromley Community Transport

- to secure revenue funding from the **City Bridge Trust** to cover staffing costs
- set up a fully integrated Community Transport scheme

2. Shopmobility

- increase the number of scheme members
- develop a leasing system for longer-term hire
- market the scheme to the wider community
- house the scheme in a new portacabin

3. Respite Breaks

- continue to improve our negotiation skills to achieve better values
- make greater use of low season offers

4. Access Audits and Disability Awareness training

- continue to promote the service to public and business communities and local Borough Councils

Over the last 12 months we have...

- secured grants from the **City Bridge Trust** (£47,000)
- appointed consultants to advise on the setting up of a fully integrated Community Transport scheme

- substantially increased our membership and usage of our Shopmobility electric scooters and manual wheelchairs
- continued to promote our Access Audit service and Disability Awareness training programmes
- purchased a new portakabin to accommodate our Shopmobility and Community Transport schemes
- landscaped the communal gardens and introduced raised flower beds
- installed 24 hour monitored CCTV cameras and additional security lighting and perimeter fencing

Future plans

Over the next 12 months we aim to...

- increase the membership of our Community Transport service
- ensure our Community Transport is affordable, sustainable and also covers its costs
- offer MIDAS (Minibus Driver Awareness Scheme) training courses
- initiate and support a Bromley Mobility Forum
- acquire additional parking for our minibuses in the adjacent car park
- expand our Shopmobility service to other areas
- provide “good value for money” respite breaks
- promote our Disability Awareness training courses and Access Audit service to both the public and members of the South London Chamber of Commerce, including local Councils

In the longer term, our five-year strategic plan will see us...

- generate more income from the services we provide and reduce our dependency on external funding
- further develop our portfolio of programmes and increase our capacity to reach out to older and disabled people in a wider area
- develop credible and meaningful monitoring and evaluation methods that meet the needs of older and disabled people, funders and policy makers

- Continue to build our relationships with local government, statutory bodies and funding agencies

Financial Review

Income

Our overall income decreased by 4% compared with the previous year, due primarily to a reduced level of funding for our Community Transport scheme.

Our principal sources of grant income were:

- **London Borough of Bromley** - Respite Breaks, Independent Living Centre
- **Bromley Primary Care Trust** - Blue Badge Scheme
- **City Bridge Trust** - Community Transport scheme (£47,000)
- **Big Lottery Fund** - Shopmobility service (£79,030)

Clients using our Community Transport scheme contributed £44,289, which was a 8% increase on last year.

Investment income of £5,710 was all derived from interest on our deposit account.

Expenditure

Overall expenditure on charitable activities increased by 11% to £437,962.

Significant investments were made during the year in terms of the new Portakabin, PC network and perimeter security. Where possible costs were capitalised, but a significant amount of installation and other costs were incurred and expensed.

Our new strategy for Community Transport resulted in the employment of a senior CT manager during the second half of the year.

Assets

A new Portakabin funded by the **Big Lottery Fund**, was installed to accommodate our Shopmobility and Community Transport schemes.

Surplus/Deficit

As a result of our investment programme an overall deficit of £37,544 was incurred compared with last year's surplus of £22,417. We are confident that the investments we have made during the course of this year will enable us to operate all of our services more efficiently and at the same time grow our Community Transport service extensively. We have therefore budgeted for a return to surplus for next year.

Funds

At the end of the year, BATH held £130,418 in funds available to meet its charitable objectives. This compared with £167,962 at the end of the previous year. Although unrestricted funds declined to £13,664, this year has seen a significant improvement in our level of income from Access Audits and Disability Awareness training. We expect this increased activity to improve our level of unrestricted funds during the coming year.

Reserves

The term “reserves” (in accordance with the SORP 2005 definition) is used to describe our income funds that are freely available to help us meet our objectives. In the case of BATH, the majority of its income is contributed to “restricted funds” and therefore we are not in a position to build up any substantial levels of reserve funding, with the exception of our Community Transport scheme whose reserves are used for vehicle replacement.

In the opinion of the Trustees the charitable company’s assets are sufficient to fulfil the obligations of the charity.

Structure, governance & management

Structure and decision making process

The governing body of the charity is the Board of Trustees. The Trustees hold Board meetings four times a year and are elected for a four-year period and may be re-elected if willing to stand. The names of the Trustees who served during the year are listed on page three. The Chief Executive attends Board meetings. The Chief Executive, Treasurer and External Auditors hold audit review meetings.

Day-to-day management decisions are made by the Chief Executive in accordance with the “Decision Making Structure” laid down by the Trustees.

Statement of trustees responsibilities

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the excess of income over expenditure for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

Statement as to disclosure of information to auditors

So far as the Trustees are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the company's auditors are unaware, and each Trustee has taken all steps that he or she ought to have taken as a Trustee in order to make himself or herself aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

Internal controls

We, the Trustees confirm that internal control procedures are in place in order to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- comprehensive financial policies and procedures which are kept under constant review
- qualitative comparison of our procedures against the internal financial controls self check list on an annual basis
- internal audit of cash handling and other financial procedures, minimum twice yearly
- comprehensive system of annual budgets, approved by the Trustees, and monthly financial reporting of actuals against budget
- regular forecasting of predicted income and cashflow
- periodic review of the charity's risk factors

Risk management

Towards the end of 2004 a full risk assessment was undertaken in order to identify the major risks to which the charity was exposed under the headings Governance & Management, Operations, Financial and Compliance with Law & Regulation.

The Trustees have introduced a formal risk management process to assess business risks and a strategy to mitigate the potential impact and likelihood of their occurrence.

In addition, a number of operating procedures have been revised and a personnel management system introduced.

This report has been prepared in accordance with the special provision of Part VII of the Companies Act 1985 relating to small companies.

By order of the board

A handwritten signature in black ink, appearing to read 'Trevor Browne', with a long, sweeping underline that extends to the right.

Trevor Browne
Company Secretary

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS OF B A T H
(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
FOR THE YEAR ENDED 31 MARCH 2007**

We have audited the financial statements of BATH on pages 14 to 21 for the year ended 31 March 2007. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditors

As described in the statement of trustees' responsibilities on page 11, the trustees are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

Basis of Audit Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in financial statements. It also includes an assessment of the significant estimates and judgments by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

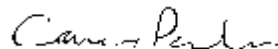
We planned and performed our audit so as to obtain all the information and explanations which we consider necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements:

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs at 31 March 2007, and of its surplus for the year then ended;
- have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Report is consistent with the financial statements.

Sussex House
8-10 Homesdale Road
Bromley
Kent BR2 9LZ



Chartered Accountants
Registered Auditors

28 February 2007

B A T H

**(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
(A company limited by guarantee)**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2007

Notes	Unrestricted Funds £	Restricted Funds £	Total 2007 £	Total 2006 £
Incoming resources				
<i>from continuing operations</i>				
Voluntary income	2	95,570	243,291	338,861
Investment income	3	-	5,710	5,656
Charitable activities		51,983	51,983	78,373
Other incoming resources		400	3,464	-
Total incoming resources		<u>95,970</u>	<u>304,448</u>	<u>416,012</u>
Resources expended				
<i>on continuing operations</i>				
Charitable activities	4	113,105	308,546	421,651
Governance costs	6	5,296	11,015	16,311
Total resources expended		<u>118,401</u>	<u>319,561</u>	<u>437,962</u>
Net incoming/(outgoing) resources		(22,431)	(15,113)	22,417
Transfers between funds		-	-	
Net Movement in Funds		(22,431)	(15,113)	22,417
Reconciliation of funds				
Funds at 1 April 2006	11	<u>36,095</u>	<u>131,867</u>	<u>167,962</u>
Funds at 31 March 2007	11	<u>13,664</u>	<u>116,754</u>	<u>167,963</u>

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current year or previous year.

TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than profits for the current year or previous year.

B A T H

(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
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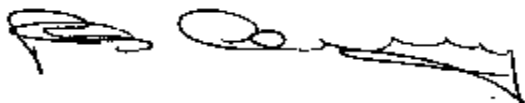
BALANCE SHEET

AS AT 31 MARCH 2007

	Notes		2007 £	2006 £
Fixed Assets				
Tangible assets	7		58,598	52,227
Current Assets				
Debtors and prepayments	8	4,676	3,329	
Cash at bank and in hand		75,514	115,606	
		<u>80,190</u>	<u>118,935</u>	
Current Liabilities				
Creditors: Amounts falling due within one year	9	<u>8,370</u>	<u>3,200</u>	
Net Current Assets			<u>71,820</u>	<u>115,735</u>
Net Assets			<u><u>130,418</u></u>	<u><u>167,962</u></u>
Funds of the Charity				
Restricted income funds	11		116,754	131,867
Unrestricted income funds	11		<u>13,664</u>	<u>36,095</u>
			<u><u>130,418</u></u>	<u><u>167,962</u></u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board of Directors on



Phillip Metcalf
Treasurer

B A T H

**(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
(A company limited by guarantee)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2007

STATUS

The company is limited by guarantee and thus has no share capital. Each of the members has undertaken to contribute the sum of £1 in the event of the company being unable to meet its liabilities. There are 35 members.

1 ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (revised 2005) and in accordance with the accounting policies set out below.

1.1 Income

Income is recorded as receivable whenever the amount is known, otherwise it is recorded on a cash received basis.

Grants receivable are credited to income for the period for which they are given. Grants received in respect of future periods are treated as deferred income.

1.2 Expenditure

Expenditure is taken into account when it is incurred.

Support costs are allocated to the charitable activities of the charity based on the estimated use of the support facilities as assessed by the Trustees.

Governance costs are those costs which relate to the general running of the Charity as opposed to those costs in respect of fundraising or charitable activities

1.3 Depreciation of Tangible Assets

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost less estimated residual value over the estimated useful life as follows:

Motor vehicles	20% straight line
Equipment	20% straight line

Fixed assets with an individual cost of less than £500 are written off in the year of purchase.

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(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2007

2	VOLUNTARY INCOME	2007	2006
	Grants	£	£
	During the year the following grants were received		
	London Borough of Bromley		
	Respite Breaks	65,380	63,912
	Bromley Primary Care Trust		
	Blue Badge Scheme	50,811	49,815
	Big Lottery Fund		
	Bromley Community Transport	755	64,085
	Shopmobility	79,030	57,385
	City Bridge Trust		
	Bromley Community Transport	47,000	
		<hr/>	<hr/>
	<i>Restricted grants for the year</i>	242,976	235,197
	London Borough of Bromley		
	Independent Living Centre	95,163	94,724
		<hr/>	<hr/>
	<i>Unrestricted grants for the year</i>	95,163	94,724
	<i>Total grants for the year</i>	<u>338,139</u>	<u>329,921</u>
	Donations		
	During the year the following donations were received		
	to restricted funds	315	1,724
	to unrestricted funds	407	338
		<hr/>	<hr/>
	<i>Total donations for the year</i>	722	2,062
	Total voluntary income		
	to restricted funds	243,291	236,921
	to unrestricted funds	95,570	95,062
		<hr/>	<hr/>
	<i>Total voluntary income for the year</i>	<u>338,861</u>	<u>331,983</u>
3	INVESTMENT INCOME		
	During the year the following interest was received		
		2007	2006
		£	£
	on restricted funds	5,710	5,656
	on unrestricted funds	-	-
		<hr/>	<hr/>
		<u>5,710</u>	<u>5,656</u>

B A T H

(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2007

4 COSTS OF CHARITABLE ACTIVITIES

	Direct activities £	Management costs £	2007 Total £	2006 Total £
Restricted Funds				
Bromley Community Transport	133,563	-	133,563	121,782
Respite Breaks	70,068	-	70,068	73,026
Blue Badge Scheme	49,906	-	49,906	51,029
Shopmobility	52,896	-	52,896	50,478
Bromley Disability Trust	2,112	-	2,112	5,643
Dolly Robertson Trust	-	-	-	-
<i>total restricted funds</i>	308,546	-	308,546	301,958
Unrestricted Funds				
Independent Living Centre	57,802	55,303	113,105	85,325
<i>total unrestricted funds</i>	57,802	55,303	113,105	85,325
total funds	366,348	55,303	421,651	387,284

No management costs have been allocated to the restricted funds for this year.

5 STAFF COSTS

	2007 £	2006 £
Emoluments of employees		
Salaries	199,565	204,360
Social security costs	15,723	15,291
Temporary agency staff	23,327	12,195
	238,615	231,846

During 2007 the average number of full time equivalent employees was 17 and during 2006 it was 15.

No employee received emoluments in excess of £60,000.

No Trustee, nor any person connected with a Trustee, received any remuneration or expenses.

B A T H

**(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2007

6	GOVERNANCE COSTS	2007		2006
		£		£
	Auditor's remuneration - audit	3,860		4,136
	- non-audit services	1,115		1,520
	Legal fees - unrestricted funds	321		655
	<i>total unrestricted funds</i>	<u>5,296</u>		<u>6,311</u>
	Legal fees - restricted funds - Shopmobility	11,015		
		<u>16,311</u>		<u>6,311</u>
7	TANGIBLE FIXED ASSETS	Motor Vehicles	Equipment	Total
		£	£	£
	Costs			
	at 1 April 2006	105,145	37,778	142,923
	Disposals			-
	Additions	<u>700</u>	<u>29,985</u>	<u>30,685</u>
	at 31 March 2007	<u>105,845</u>	<u>67,763</u>	<u>173,608</u>
	Depreciation			
	at 1 April 2006	66,428	24,268	90,696
	Disposals			-
	Charge for the year	<u>16,925</u>	<u>7,389</u>	<u>24,314</u>
	at 31 March 2007	<u>83,353</u>	<u>31,657</u>	<u>115,010</u>
	Net Book Value			
	at 31 March 2007	<u>22,492</u>	<u>36,106</u>	<u>58,598</u>
	at 31 March 2006	<u>38,717</u>	<u>13,510</u>	<u>52,227</u>
8	DEBTORS	2007		2006
		£		£
	Fees for services	4,676		3,329
		<u>4,676</u>		<u>3,329</u>
9	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2007		2006
		£		£
	Accruals	8,370		3,200
		<u>8,370</u>		<u>3,200</u>

B A T H

**(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
(A company limited by guarantee)**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2007

10 FINANCIAL COMMITMENTS

At 31 March 2006 the charity had annual commitments under non-cancellable operating leases as follows:

	2007	2006
	£	£
Expiry date:		
within five years	10,000	10,200
more than five years	50,000	40,800
	52,500	71,400

Land and buildings

The financial commitments comprise the rents payable under the lease for Lewis House

11 FUNDS

Restricted funds hold amounts received for specific activities and expenditure on those activities is set against those amounts.

Unrestricted funds comprise donations and income received for general use of the Charity.

	Balance 01.04.06	Transfers	Movement in funds		Balance 31.03.07
			Incoming Resources	Resources Expended	
	£	£	£	£	£
Restricted funds					
Bromley Community Transport	95,186	-	100,223	133,563	61,846
Respite Breaks	2,869	-	72,367	70,068	5,168
Blue Badge Scheme	553	-	50,811	49,906	1,458
Shopmobility	9,486	-	79,749	63,911	25,323
Bromley Disability Trust	23,156	-	947	2,112	21,990
Dolly Robertson Trust	617	-	352	-	969
<i>Total restricted funds</i>	<u>131,867</u>	<u>-</u>	<u>304,448</u>	<u>319,561</u>	<u>116,754</u>
Unrestricted funds					
Independent Living Centre	36,095	-	95,970	118,401	13,664
Total funds	<u>167,962</u>	<u>-</u>	<u>400,418</u>	<u>437,962</u>	<u>130,418</u>

The balance on these funds is represented by the assets and liabilities of the Charity and an analysis of these assets and liabilities between restricted and unrestricted funds is shown in note 12.

Bromley Community Transport

This scheme was previously known as Accessible Transport. It provides accessible transport for older and disabled people in the London Borough of Bromley and the surrounding area. Community Transport is a membership led scheme which provides transport for social enterprise groups. A charge is made for this service.

Respite Breaks

This service is funded by Social Services and Housing and is used to provide financial assistance towards the cost of respite breaks for adults between the ages of 19 and 65 with disabilities.

B A T H

**(BROMLEY ASSOCIATION OF PEOPLE WITH DISABILITIES)
(A company limited by guarantee)**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2007

11 FUNDS (continued)

Blue Badge Scheme

The service is funded by the Bromley Primary Care Trust (BPCT) and Social Services and Housing (SSH). The BPCT funds both the Occupational Therapist and the Administrator with SSH supporting operational costs.

Shopmobility

Shopmobility hires out electric scooters and manual wheelchairs to older and disabled people for their personal use. The hire is usually on a daily basis but longer term leasing can be arranged.

Bromley Disability Trust

This fund uses the interest received from the capital invested to assist in the purchase of items which will improve the quality of life for people with disabilities who are resident in the London Borough of Bromley.

Dolly Robertson Trust

The Trust provides information and advice to gardeners with disabilities.

Independent Living Centre

Lewis House is a member of Access UK. The London Borough of Bromley, Social Services and Housing funds this activity. The grant provides the facilities for clients to be able to make an appointment with an Occupational Therapist and receive information about equipment and adaptations that assist day-to-day living.

Further information on the activities undertaken with the resources of each fund is given on page 6.

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Funds £	Total Funds £
Fund balances at 31 March 2007 are represented by:			
Tangible fixed assets	54,510	4,088	58,598
<i>Current assets:</i>			
Debtors and prepayments	4,676	-	4,676
Cash at bank	61,528	13,986	75,514
<i>Current liabilities:</i>	<u>(3,960)</u>	<u>(4,410)</u>	<u>(8,370)</u>
Net assets	<u><u>116,754</u></u>	<u><u>13,664</u></u>	<u><u>130,418</u></u>

How to contact us...

There are a number of different ways you can get in contact with us.

You can: Visit our website on www.bath-disability.org

E-mail at: **info @[bath-disability.org](mailto:info@bath-disability.org)**

Telephone: 020 8663 3345 or write to us at: -

BATH
Lewis House
30 Beckenham Road
Beckenham
Kent
BR3 4LS

And lastly if you are passing by please call in and we will do our best to help you.

How you can help...

We continually need support to enable us to help more older and disabled people.



By using this slip and sending us a donation – no matter how small – you can help us make a big difference to a disabled person's life.

Please accept my donation of: -

£_____ (Cheques should be payable to BATH)

Please tick this box if you would like us to claim the tax back on your donation and all future donations.

Name:

Address:

Please tick here if you need a receipt.

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If you are a UK taxpayer, you can make a tax efficient Gift Aid donation to **BATH** by completing a declaration valid for this and all future donations